



CONWAY MEDICAL CENTER – VOLUNTEER SERVICES AND/OR AUXILIARY
300 SINGLETON RIDGE ROAD
CONWAY, SOUTH CAROLINA 29528
TELEPHONE: 843-234-5486
FAX: 843-234-6811

APPLICATION FOR VOLUNTEER SERVICES AND/OR THE AUXILIARY - TRADITIONAL

DATE: _____

NAME: _____

STREET ADDRESS _____

CITY/STATE _____ ZIP _____

HOME PHONE _____ WORK PHONE _____

CELL PHONE _____

E-MAIL _____

BIRTHDAY: MONTH _____ DAY _____ ARE YOU UNDER THE AGE OF 18? YES _____ NO _____

EDUCATION LEVEL _____ MAJOR COURSE OF STUDY: _____

DO YOU SPEAK ANY FOREIGN LANGUAGE? YES _____ NO _____

IF YES, WHAT LANGUAGE _____

DO YOU KNOW SIGN LANGUAGE? YES _____ NO _____

HOW DID YOU LEARN ABOUT OUR PROGRAM (please ej gen)

Friend church media other _____

HOBBIES/INTEREST _____

HAVE YOU HAD EXPERIENCE OPERATING THE FOLLOWING OFFICE EQUIPMENT?

COMPUTERS _____ COPY MACHINES _____ CASH REGISTERS _____

PAST WORK EXPERIENCE: _____

ARE YOU CURRENTLY ABLE TO PERFORM THE DUTIES REQUIRED OF A VOLUNTEER?

(I.E. Pushing wheelchair, walking standing etc) _____

WHY ARE YOU INTERESTED IN A VOLUNTEER POSITION OR THE AUXILIARY AT CONWAY MEDICAL CENTER

PREVIOUS VOLUNTEER EXPERIENCE _____

COMMUNITY AFFILIATIONS _____

AREA OF INTEREST: (please cj gem) PATIENT CONTACT NON PATIENT CONTACT CLERICAL

	YES	NO
DID YOU EVER SERVE IN THE MILITARY?		
IF YES, DID YOU RECEIVE ANYTHING LESS THAN AN HONORABLE DISCHARGE?		
HAVE YOU EVER HELD A POSITION OF TRUST?		

I AM ELIGIBLE TO LEGALLY RESIDE IN THE UNITED STATES YES _____ NO _____

ARE YOU CURRENTLY EMPLOYED? YES _____ NO _____

DO YOU RESIDE IN THIS AREA PERMANENT PART-TIME

WHAT ARE YOUR DAYS/HOURS OF AVAILABILITY TO VOLUNTEER

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Morning	Afternoon	Evenings	Nights			

FOR EMERGENCY NOTIFY _____ PHONE _____

Relationship _____

PLEASE LIST NAMES AND ADDRESS OF TWO PERSONAL REFERENCES
(Please no relatives or Church Pastors)

1st.Name: _____ PHONE _____

Address: _____

Street

City _____ State _____ Zip _____

2nd.Name: _____ PHONE _____

Address: _____

Street

City _____ State _____ Zip _____

The organization will recruit volunteers without regard to age, disability, race, color, sex, gender, genetic disposition, religion, national origin, sexual orientation or any other non-work related factor.

The Volunteer Services is a department of Conway Medical Center. The CMC Auxiliary is a non-profit charitable 501 c 3 corporation providing fund raising activities to benefit Conway Medical Center.

I hereby understand and agree:

- The acceptance of this application does not create an expressed or implied contract to volunteer.
- I understand that I will be required to complete an onboarding orientation packet prior to beginning my volunteer duties.
- I understand I must have a TB skin test(s) before I can begin volunteering. The hospital will perform the TB skin tests at no charge to the volunteer.
- I understand that if I am issued a volunteer ID badge, I will wear my ID badge while on duty as a volunteer in accordance with hospital policy and it remains the property of CMC and must be returned upon departure.
- I understand and agree that at no time will any information regarding patients/residents of Conway Hospital entities be revealed to anyone other than those authorized to receive it.
- I understand that the giving of the information concerning patient/resident to those not authorized to receive such information is unlawful and shall be sufficient cause for my immediate dismissal.
- I understand that false statements made as part of this enrollment may be considered sufficient cause for dismissal.
- I understand that all CMC owned, rented and leased properties are nicotine free.
- I understand photos/videos taken while participating as a volunteer or at special functions may be used for promotional reasons.
- I understand my contact information may be shared with CMC Foundation and/or CMC Auxiliary.

I hereby authorize Conway Medical Center to receive any criminal history, motor vehicle information, personal credit history, employment history and educational records and similar types of information from any and all governmental agencies, individuals and/or parties or agencies which may generate or maintain such information.

I hereby release said hospital, companies, schools, or persons from all liability for any damage for issuing this information. In addition, if accepted as a volunteer, I hereby agree to abide by the rules and policies of the healthcare organization and agree to accept no monetary compensation for volunteer services provided.

I hereby agree not to hold Conway Medical Center liable for their transmittal or use of their reliance on any of the information even if my volunteer status is terminated or I am denied the volunteer position.

I certify that all answers given by me to the foregoing questions and statements are true and correct.

SIGNATURE _____

DATE _____

ID Verified by _____

DATE _____

VOLUNTEER OFFICE REPRESENTATIVE